

## **KINGTON ST MICHAEL PARISH COUNCIL**

### **MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON THE 25<sup>th</sup> JUNE 2015 AT KINGTON ST MICHAEL VILLAGE HALL, KINGTON ST MICHAEL, THAT COMMENCED AT 7.50 PM**

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**Present:**        **Councillors:** **Mr A Cole – Chairman**  
Mr W Isaac, Mrs M Hall, Mr R Sealy, Mr R Wicks, Mr J Newton  
and Cllr H Greenman (WC)

**In Attendance:** Mrs E Tyler (Clerk) and 2 members of the public.

#### **Public Question Time**

Mrs Pratley stated that she would report back to the Parish Council at their next meeting with a suggested location for the proposed WI bench to celebrate the centenary of the WI – their president had been away, so the matter had been deferred.

Mrs Pratley asked whether the Parish Council had an update on the cutting back of the Cherry Trees in The Ridings. Cllr Cole confirmed that it was on the list of works for Wiltshire Council.

### **MINUTES**

15/058        **Apologies**  
Cllr Greenman had advised the clerk that he may be late to join the meeting, but would attend as soon as he could.

15/059        **Declarations of Interest**  
There were no declarations of interest

15/060        **To receive and approve as a correct record the Minutes of the Meeting held on 21<sup>st</sup> May 2015**  
The minutes of the meeting held on 21<sup>st</sup> May 2015 were approved as a correct record and signed by the Chair.

15/061        **Report on actions from the last meeting not covered elsewhere on the agenda**

#### **Annual Return for 2014/15**

The clerk had met with the internal auditor, Edward Ferguson to go through the accounts for 2014/15. Following this, she had produced the annual return, which would be presented under agenda item 13.

#### **Councillor Responsibilities**

Linda Durno had confirmed that she was happy to continue to have responsibility for the village emergency plan, despite having stepped down from the Parish Council.

#### **Defibrillators**

The PCC had distributed information on the defibrillators along with the Village Newsletter.

#### **Debris on the Rec Field**

Bruce Low will be clearing the metal left from the Bonfire Night on the 28th June using his electro magnet. The Rec Field will be cleared more promptly following the Bonfire Night event in future.

15/062        **Planning Matters**

#### **(i) WC Decisions received**

- a. 15/01983/FUL– Erection of Two Single Storey Dwellings with Associated Parking at Kingfisher, 57C Honey Knob Hill - APPROVED WITH CONDITIONS

#### **(ii) Planning Applications received**

- a. 15/055925/VAR - Variation of condition 5 of planning relating to visibility splays at Marundah, Kington St Michael – there were no objections to this proposal

Councillor Hall raised the continuing issue of planning applications being incorrectly labelled as on Honey Knob Hill, when they are on the main road through the village. The clerk will make another attempt to get this addressed by Wiltshire Council, copying in Cllr Howard Greenman on her correspondence **ACTION CLERK**

15/063 **Highways / Transport**

(i) Update on progress on Tor Hill Footpath

The clerk reported that she had had no success in gaining permission from Wiltshire Council for the proposed clearing of the vegetation – in fact there had been no response whatsoever. She had also yet to receive a copy of the plans requested. Councillor Hall suggested requesting the plans using the Freedom of Information Act, and trying to obtain permission for the clearing of the vegetation by copying in Cllr Howard Greenman into the correspondence **ACTION CLERK**

15/064 **Review of schedule of works from Wiltshire Council**

Cllr Cole shared the schedule of works provided by Richard Dobson (WC). The councillors reviewed the items line by line, and also requested that the following items were raised:

- There are signs up regarding an MOT service at the Milk Marketing Cottages. The clerk will ask Wiltshire Council to check that this is in keeping with what was granted in their recent planning application
- The maintenance of the Tor Hill Footpath. This is owned and should be maintained by Wiltshire Council. It is due to be cleared at the next Community Day. The Parish Council will review this work and future maintenance plans at the next Parish Council meeting
- Parts of the wall from KSM Manor are falling into Stubbs Lane. The clerk will ask Wiltshire Council to raise this issue **ACTION CLERK**

15/065 **Neighbourhood Plan**

Cllr Cole reported that all the documents are with Wiltshire Council, and the next stage is for the designation to go on the website. This will remain on the agenda.

15/066 **Village Information Booklet**

The clerk reported that she had received a request to resurrect the Village Information Booklet. Linda Durno has been keeping it up to date, but it hadn't been distributed in quite some time. Cllr Hall suggested that the Parish Council kept some in the village shop and then just replenished as and when needed. It was also thought that the booklets should be distributed to the new houses at Town Close. Cllr Cole volunteered to do this **ACTION CLLR COLE**. It was proposed, seconded and unanimously **RESOLVED** that the clerk would request permission to stock the booklets at the village shop, and then arrange for them to be printed. **ACTION CLERK**

15/067 **Community Speed Watch**

The clerk distributed information on the Community Speed Watch programme. It was decided that the Parish Council would request volunteers to take part in a speed watch at the Extravaganza, and then coordinate the process should there be sufficient people interested and willing.

15/068 **Website Report**

The contract between the Parish Council and Linda Durno was discussed. It was agreed that Linda Durno did an excellent job, and it was proposed, seconded and unanimously **RESOLVED** that the contract be approved.

The clerk was asked to write to Linda thanking her for her hard work in both maintaining the website, and obtaining the Awards for All grant to fund this year's fee. **ACTION CLERK**

15/069 **Financial Matters**

(i) Financial reports for June 2015

The financial report for June 2015 was reviewed and it was proposed, seconded and unanimously **RESOLVED** that the report be accepted and that payments be approved.

(ii) Consideration of grant request from KSM Community Shop

The clerk had received a letter from the KSM Community Shop requesting that it consider making a financial contribution towards the post point. The clerk circulated the shops accounts and it was proposed, seconded and unanimously **RESOLVED** that the Parish Council make a grant of £450 in this regard **ACTION CLERK**

(iii) Signing off the 2014/15 Annual Return

The clerk distributed copies of the 2014/15 Annual Return, and explained any large

year-on-year variances. It was proposed, seconded and unanimously RESOLVED that the return be approved.

15/070

**KSM Extravaganza**

It was agreed that the councillors who were available would each take a “shift” at the Parish Council table. The materials to be produced to have at the table were as follows:

- Defibrillator information
- Village Information Booklet
- Neighbourhood Plan Information
- Sign up list for Community Speedwatch
- Burning Issues list
- Local Energy Generation Scheme sign up list

**ACTION CLERK & CLLR COLE**

15/071

**Local Energy Generation Scheme**

Malcolm Jordan was not able to attend the meeting, so this was not discussed.

15/072

**Items for the next Agenda**

It was requested that the s106 monies were put onto the next agenda

**Meeting closed at 9.00pm**

**Next meeting; Parish Council Meeting 7.45pm 23<sup>rd</sup> July 2015, KSM Village Hall**