

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Yea 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted box unpresented cheques should be entered as negative figures.

Name of smaller authority: Kington St Michael Parish Council

County area (local councils and parish meetings only): Wiltshire Council

Financial year ending 31 March 2023

Prepared by (Name and Role): Mr V A Vines Clerk & RFO

Date: 26/06/2023

	£	£
Balance per bank statements as at 31/3/23:		
31545043	65,863.5	
51563041	855.8	
71545051	768.2	
21545078	45,954.7	
[add more accounts if necessary]		
		113,442.2
Petty cash float (if applicable)		720.6
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
Cheque 100794	(431.76)	
Cheque 100797	(30.00)	
Cheque 100798	(2,061.00)	
[add more lines if necessary]		
item 4		
item 5		
item 6		
item 7		
item 8		
		(2,522.76)
Add: any un-banked cash as at 31/3/23		
		-
Net balances as at 31/3/23 (Box 8)		111,640.0