

KINGTON ST MICHAEL PARISH COUNCIL

Vivian A Vines MBE SLCC
Clerk of the Council

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13th February 2026

Dear Councillor,

You are summoned to a **Meeting of the Kington St Michael Parish Council**, to be held on **Thursday 19th February 2026** commencing at **7.15pm** in **Kington St Michael Village Hall, Kington St Michael SN14 6HX**. The Press and Public are welcome to attend.

Yours faithfully,



Vivian A Vines MBE SLCC
Parish Clerk

FULL COUNCIL MEETING

(Agenda Items for decision are marked as such)

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

PUBLIC QUESTION TIME: an opportunity for members of the public to address the Council on any Council matter before the formal meeting commences. (Limited to 10 minutes)

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES: an opportunity to put questions and receive information from the Wiltshire Councillor, if available, and Council delegated representatives for other organisations and functions. (Limited to 10 minutes)

AGENDA

1. **APOLOGIES:** To receive and agree Apologies received from Council Members. **(For Decision)**

2. **DECLARATIONS OF INTEREST:** To receive and note Declarations of Interest in accordance with Kington St Michael Parish Council's Code of Conduct and Standing Orders, including any Dispensations required under the Code of Conduct. **(to note)**

3. **MINUTES:** To receive, consider and to confirm the Minutes of the Parish Council Meeting/s held.

Council Meeting held 15th January 2026. **(see attached Draft Minutes) (For Decision)**

4. **PLANNING:**

Planning Applications: To make observations on Planning Applications received.

Prior to the consideration of any Planning Application received, the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. (Limited to 3 minutes each person)

- a) PL/2026/00311 – Full Planning Permission
Erection of 2 No cattle sheds and 1 No straw barn
Manor Farm, Easton Piercy, Kington St Michael, Chippenham SN14 6JT
For Mr T Reynolds **(see online) (For Decision)**
- b) PL/2026/00410 – Section 37 Notification- Overhead Lines Electricity Act
Improve and reinforce the existing local electricity network
Land at Broomfield Farm, Easton Piercy, Kington St Michael, Chippenham SN14 6JU
For Scottish and Southern Electricity Networks (SSEN) **(see online) (For Decision)**

There are no further planning applications to consider at the time of Agenda publication. **(to note)**

Planning General: To receive notification of any Planning Decisions received and any amendments and updates to previously considered Planning Applications. To receive notification and consider any other Planning related matters.

- c) PL/2025/09326 – Notification of proposed works to trees in a Conservation Area
Tree works to G6 Group T1 – Ash, T2 – Ash, T4 – Ash, T5 – Sycamore, T6- Sycamore, T7 – Yews, and T8 - Holly..
Kington Manor, Kington St Michael, Chippenham SN14 6JA
For Bates **No objection from Wiltshire Council 12th January 2026**
- d) PL/2025/09320 – Notification of proposed works to trees in a Conservation Area
Tree works to G4 Group T1 – Ash, T2 – Horse Chestnut, T3 – Sycamore, T4+T5 – Hollies
T8 - Ash, T9 - Sycamore, T10 - Sycamore, T11 – Sycamore and T12 – Sycamore..
Kington Manor, Kington St Michael, Chippenham SN14 6JA
For Bates **No objection from Wiltshire Council 12th January 2026**
- e) PL/2025/09321 – Notification of proposed works to trees in a Conservation Area
G5 Group of 21 Leylandii that were originally planted as hedge plants – as with all of site it has not been maintained for some time and now G5 is overextending listed graveyard. To reduce the height of the group by up to 3-3.5m to reduce both sides as much as possible without causing browning..
Kington Manor, Kington St Michael, Chippenham SN14 6JA
For Bates **No objection from Wiltshire Council 12th January 2026**
- f) PL/2025/09314 – Notification of proposed works to trees in a Conservation Area
Tree works to G2 Group. All Ash with moderate to major Ash dieback. T3 – Fell, T4 – Fell, T5 – Fell, T8 – Fell, T9- Fell T12 – Remove bough and T12 – Remove bough..
Kington Manor, Kington St Michael, Chippenham SN14 6JA
For Bates **No objection from Wiltshire Council 12th January 2026**
- g) PL/2025/09312 – Notification of proposed works to trees in a Conservation Area
Tree works to G7 Group T1 – Elm, T2 – Chestnut, T3 – Oak, T4 – Elm, T5 – Poplar, T6 – Chestnut, T7 – Poplar and T8 – Chestnut
Kington Manor, Kington St Michael, Chippenham SN14 6JA
For Bates **No objection from Wiltshire Council 12th January 2026**
- h) PL/2025/09431 – Householder Planning Permission
Single storey side extension and first floor extension
33, The Ridings, Kington St Michael, Chippenham SN14 6JG
For Mr Will Handcock **Approved with Conditions 30th January 2026**
- i) PL/2025/09431 – Householder Planning Permission
Removal of small single storey extension, partial rebuild and conversion of garage and erection of 1.5 storey extension with first floor balcony and internal remodelling
4 The Orchard, Kington St Michael, Chippenham SN14 6JH
For Mr & Mrs Graham and Helen Howe **Approved with Conditions 30th January 2026**
- j) PL/2025/00485 – Householder Planning Permission
Single storey extension side and rear elevations to existing garage
86-87, Kington St Michael, Chippenham SN14 6HX
For Mr James Willment

* This planning application was refused by Wiltshire Council. The Council has been notified that an appeal against the refusal has been submitted on the basis of the Fast Track procedure on the 4th February 2026 under reference APP/Y/6003895. There is no further action that the Parish Council can take on the appeal. **(see attached) (to note)**

- k) Lime Down Solar Project Notice of Acceptance of an application for a Development Consent Order (DCO) by the Planning Inspectorate (on behalf of the Secretary of State) under Section 56 of the Planning Act 2008 Lime Down Solar Park.

The Council will recall that PINS Registration was required so that the Council could be involved in further stages. The Council has received invitations to preliminary meetings and hearings as an Interested Party Ref: PDSF-SPO24. Details are attached. **(see attached) (to note) (For Decision)**

There are no further planning matters to report at the time of Agenda publication. **(to note)**

5. FINANCE: To note any financial matters, any receipts and payments made

- a) Payments to make. **(see attached) (For Decision)**

Chew Valley Trees. English Oak+ stakes etc. order #ea67d89	03.02.26	£ 332.50
Amazon. Baumbad 1 premium PW watering bag.	03.02.26	£ 17.21
M P Singer. QE2 Field. Storage Container base bridge repairs. Inv 30526	15.01.26	£ 2,320.80
M P Singer. QE2 Field. Cut back trees etc. Inv 30527	15.01.26	£ 732.00
M P Singer. QE2 Field. Prepare and lay golden pathway etc. Inv 30526	15.01.26	£ 4,077.60
M P Singer. Install SID posts etc. Inv 30505	08.09.25	£ 1,783.20
KSM Village School. Newsletter printing Jan/Feb26. Inv KSM 20252711	29.01.26	£ 99.20

- b) Payments made since the last Council Meeting **(to note)**

There have been no payments made..

- c) Receipts. There has been the following receipts since the last Council Meeting **(to note)**

Castle Combe PC. ANPR Camera purchase donation	22.01.26	£ 185.55
Hullavington PC. ANPR Camera purchase donation	23.01.26	£ 185.55
Nettleton PC. ANPR Camera purchase donation	23.01.26	£ 185.55
Yatton Keynell PC. ANPR Camera purchase donation	03.02.26	£ 185.55
Wiltshire Council Area Board. ANPR Camera purchase donation	04.02.26	£ 2,000.00

- d) To note Bank Account balances as at 5th February 2026 **(to note)**

HSBC Main Business A/c No 31545043	£ 43,526.17
HSBC Reserves A/c No 21545078	£ 48,289.08
HSBC Charities A/c No 71545051	£ 807.26
Defibrillator A/c No 51563041	£ 1,000.92

- e) Council Budget -:Year 2026-2027.

The Council agreed their forward Budget at the last Council Meeting. A copy is attached for future reference. **(see attached)**

6. HIGHWAY MATTERS:

- a) **Parish Stewards Programme/ Requirements – Local Highway and Streetscene Community Team.** To raise general issues and to receive any updates. To consider and update the top 5 priorities and inform Wiltshire Council Highways. To receive any updates. Parish Steward visits are scheduled for 16th February, 16th March, 16th April, 15th June, 15th July, 15th September, 15th October, 16th November and 9th December 2026. However, at the present time

the service has been suspended for a concentration of highway pothole repairs throughout the County. **(to note) (For Decision)**

- b) **Rights of Way** – To raise general issue and to receive any further updates. **(to note) (For Decision)**
- c) **Highway & Footpaths Conditions and Maintenance** – To raise general issues and to receive any updates. **(For Decision)**
 - i) Replacement Waste Bins. Pursuant to Minute 25/079 (c) (i). To receive any updates. **(to note) (For Decision)**
 - ii) Tor Hill Footpath. Pursuant to Minute 25/079 (c) (ii). To receive any updates. **(to note)**
 - iii) QE2 Recreation Field – Adjacent Highway Pavement and Parking Generally. Pursuant to Minute 25/079 (c) (iii). The Council agreed to purchase and install 5 No bollards subject to Wiltshire Highways permission. Permission has been received and the works can be carried out. There is no change in circumstances in regards to the claim for reimbursement of costs at the time of Agenda publication. **(to note) (For Decision)**
 - iv) The Ham – northwest highway visibility splay. Pursuant to Minute 25/079 (c) (iv). To receive any updates. **(to note)**
 - v) The Street (adjacent to The Ridings). Pursuant to Minute 25/079 (c) (v). To receive any updates. **(to note)**

7. UPDATE ON STANDING ITEMS:

- a) **Recreation Ground** – To raise general issues and to receive any updates.
 - i) QE2 Recreation Field Group. To receive any update/s since the last Council Meeting. **(to note)**
 - ii) QE2 Recreation Field Capital Works. Pursuant to Minute 025/80 (ii). To receive any update/s since the last Council Meeting. **(to note) (For Decision)**
 - iii) QE2 Recreation Field Maintenance. To receive update/s since the last Council Meeting. The Council has received the Greenscape Services grounds maintenance and footpath clearance specification and costs for 2026. The costs are within that budgeted for 26/27 and the matter is reported for information only. The details are attached within the Part 2 Agenda papers. **(to note)**.
 - iv) QE2 Recreation Field – Adjacent Highway Pavement. To receive any update/s since the last Council Meeting. Agenda item 6 (c) (iii) above refers. **(to note)**
- b) **Notice Boards** – To raise general issues and to receive any updates. **(to note)**
- c) **Flooding & Drainage** – To raise general issues and to receive any updates and to consider any actions required. **(to note) (For Decision)**
- d) **Parish/Community Website/Social Media** – To raise general issues and to receive any updates since the last Council Meeting, including communication between Elected Members. Council Members should from time to time review their contact details and information that appears on the Council website. **(to note) (For Decision)**
- e) **Tor Hill Footpath Project** – The Council has deferred further consideration until the Neighbourhood Plan process is further advanced. **(to note)**
- f) **Kington St Michael Village Hall** – To receive and consider any updates.
 - i) Village Hall Acoustics-Hearing Difficulties. To receive and consider any updates since the last Council Meeting. **(to note) (For Decision)**
- g) **Kington St Michael Neighbourhood Plan**. To receive and consider any updates. **(to note) (For Decision)**
- h) **Kington St Michael Emergency Plan**. To receive any updates. **(to note)**
- i) **Village Newsletter** – To raise general issues and agree editorial if necessary. The Council submitted an article for the last edition. There is a need to provide editorial on a regular basis to ensure that Parishioners who do not attend Council Meetings and do not use the Council and

Community websites receive some Council information..(see attached) (to note) **(For Decision)**

- j) **Asset Register** – To raise general issues and to receive any updates. **(to note)**
- k) **Insurance** – To raise issues and receive updates as required. **(to note)**
- l) **Registration of Land and Buildings/Village Hall etc.** The matters are with the Council's Solicitor and the Land Registry. To receive any updates since the last Council Meeting. **(to note)**
- m) **Community Safety/Neighbourhood Watch:** To receive any updates. **(to note)**
- n) **Data Protection. GDPR** – To raise general issues and to receive any updates. **(to note)**
- o) **Queen's Platinum Jubilee 2022 – Celebration Bench.** To receive any updates since the last Council Meeting. **(to note) (For Decision)**
- p) **Asset of Community Value - Future of the Jolly Huntsman Public House.** To receive any updates. A Part 2 Agenda item refers. **(to note)**

8. CLERKS REPORT: To note items received for decision, information, circulation and for future discussion and matters arising and updates from previous meeting/s

- a) **Chippenham Local Highway and Footpath Group (LHFIG).** The last LHFIG Meeting was held on the 8th January 2026 at 10.00am in Committee Room A, Monkton Park Council Offices. The Note Tracker has been provided. The date of the next LHFIG Meeting is yet to be advised. **(see attached) (to note) (For Decision)**
- b) **Wiltshire Operational Flood Group North.** The Flood Group last met on Wednesday 21st January 2026, 10.00 - 12.00. The Agenda, venue and hybrid meeting details were provided. The date scheduled for a further Flood Group Meeting is the 18th March 2026. Notes from the last Meeting are now available. **(see attached) (to note) (For Decision)**
- c) **Community Speedwatch - Speed Indication Devices (SIDS) – Autospeedwatch Devices.** To receive any updates. **(to note)**
- d) **Parish Council Database.** To raise general issues and to receive any updates. There has been no change since the Council last met. Promotion of the database in the Newsletters could increase distribution numbers. **(to note) (For Decision)**
- e) **Wiltshire Council Chippenham and Villages Area Board and Chippenham Community Area Parish Forum.** The Area Board met on Monday 9th February 2026 in the Wiltshire History Centre, Chippenham. The next is scheduled for the 1st June 2026 in the same venue. To receive any updates. The next Parish Forum Meeting was scheduled for Wednesday 25th February 2026 at 7.00pm in Kington St Michael Village Hall. The Guest Speaker being Simon Smith, Wiltshire Council Senior Planning Officer. He has been provided with advance warning of specific questions so that he can be properly prepared. However, this has **now been postponed until the 25th March 2026** in the same venue. **(to note) (For Decision)**
- f) **School Travel Plan and Safe Place.** To receive any updates. **(to note)**
- g) **Wiltshire Council Briefing Note 26-01.** The Council has received a Briefing Note in regards to the Future Energy Landscapes project. **(see attached) (to note)**
- h) **Kington St Michael United Charities Trustee.** The Council has received notification that the Council representative's term of office ends on the 12th March 2026. The Charity requests the Council to consider and submit a competent person to serve a 4-year term of office from that date. Members will recall that in May and June of last year the subject of the Council's representative was considered and it was agreed that Cllr G Gamble would remain until his most recent term of office, 2022-2026, as a Charity Trustee ended, when the nomination could be reconsidered. As a reminder under the KSMUC Constitution a Council representative becomes a Trustee of the Charity serving a 4-year term. That Constitution allows for the renewal of a Trustee's term of office if the Trustee wishes to remain a Trustee. The letter received indicates that Cllr G Gamble would like to continue in the role. The Council is asked to submit a nominee for the position that becomes vacant on the 12th March 2026. **(see attached) (For Decision)**

- i) **Community Consultation.** The Council agreed to carry out a Community Consultation, has considered feedback and can now consider a report and conclusions and determine how they wish to proceed. **(see attached) (For Decision)**
- j) **Wiltshire Council Planning Town and Parish Council Forum.** The Council has received an invitation to attend this event to be held on Tuesday 10th March 2026 at 5.00pm at County Hall, Trowbridge. Preliminary details are attached. **(see attached) (to note)**
- k) **Scottish & Southern (SSEN) Stakeholders Workshops.** The Council has received an invitation to help shape a new ED3 Business Plan. In person sessions are arranged and a Webinar to be held on the 26th March 2026. **(see attached) (to note)**
- l) **Wessex Water – Community Drop-in.** A reminder. The Council was advised that Wessex Water are holding sessions to allow customers to come and talk to them about water related issues, including bills. Local sessions are planned for Tuesdays 10th March and 5th May 2026 at 10-12am and 1-2pm in Chippenham Library, Market Place, Chippenham. **(to note)**
- m) **Flood Wessex Lunch & Learns Sessions.** The Council has received invitations. Future online Sessions are planned for the 19th February and 19th March 2026 and details have been provided. **(see attached) (to note)**
- n) **Wiltshire Association of Local Councils (WALC).** The Council has been advised of a number of Members' Training opportunities. The Council has a training budget and Members might like to take the opportunity of attending a session in the next few months. **(see attached) (to note)**
- o) **Chair's Update.** To receive any updates and issues since the Council has last met.

9. ANNUAL PARISH MEETING 2026:

The Annual Parish Meeting is scheduled for Thursday 16th April 2026 at 7.30pm. There is a legal requirement to hold an Annual Parish Meeting between 1st March and 1st June each year. The Council will wish to gain maximum publicity through the Newsletter and other means. The Agenda needs to be agreed.

There needs to be a legal framework to the Meeting and the legal requirements met, to include a Parish Council Annual Report, usually via a Council Chairman's Report and Budget 2026-2027 information. The opportunity should be given for Reports from Local Organisations, Parish Council Sub-Groups or Committees and the Wiltshire Council Member. The remainder of the Agenda can be flexible and is in the hands of Parishioners in attendance. As a starting point the Council can suggest some Agenda items that might be appropriate.

At this time they could include:

- a. Recreation Ground Facilities
- b. CPRE Best Kept Village Competition 2026
- c. Tor Hill Footpath Project
- d. Community Safety/Neighbourhood Watch/Emergency Plan
- e. Traffic Speeds – the provision of Autospeedwatch Tools and Speed Identification Devices (SID)
- f. Community Speedwatch
- g. Great British Spring Clean 2026
- h. Village Green and other Assets – the maintenance and improvement
- i. Rights of Way – Footpath maintenance – Community Wardens
- j. Village Communications
- k. Jolly Huntsman Public House update
- l. KSM Neighbourhood Plan update
- m. Community Consultation update

Council Members are asked to consider what Annual Parish Meeting issues should be raised and how they wish the event to be promoted. **(For Decision)**

10. COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING:

An opportunity to raise items and issues which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to a future Full Council Meeting.

11. DATE OF NEXT MEETING: The date of the next **Council Meeting** is scheduled for **Thursday 19th March 2026 at 7.15pm.**

PART 2 AGENDA

As the following Items relate to Confidential Matters, in accordance with Kington St Michael Parish Council Standing Orders (Admission of Public and Press to Meetings) it is considered that in view of the confidential nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as amended), the Public and Press should be excluded for the remainder of the Meeting and that they are instructed to withdraw.

- a) Grounds Maintenance Contract 2026. **(see attached) (to note)**
- b) Jolly Huntsman Community Pub Group. Proposals have been received from Kington St Michael Community Pub Limited for the Parish Council's consideration. To consider any actions required **(see attached) (For Decision)**